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# County of Santa Cruz

## HUMAN SERVICES COMMISSION

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1000 Emeline Avenue, Santa Cruz, CA 95060

[www.santacruzhumanservices.org](http://www.santacruzhumanservices.org) [www.workforcesccc.com](http://www.workforcesccc.com)

APPROVED 1/18/2023

### Meeting Minutes

**DATE:** November 16, 2022

**TIME:** 8:30 a.m. – 10:30 a.m.

**PLACE:** Virtual Meeting via Microsoft Teams

Commissioners Present: Emely Hanson (1<sup>st</sup> District); Danny Keith (2<sup>nd</sup> District); Monica Martinez (3<sup>rd</sup> District); Betsy Clark (3<sup>rd</sup> District); Stoney Brook (4<sup>th</sup> District); Denise Hitzeman (5<sup>th</sup> District)

Commissioners Excused: Lisa Smith (1st District); Martina O’Sullivan (2<sup>nd</sup> District); Jennifer Anderson-Ochoa (5<sup>th</sup> District)

Commissioners Unexcused: Felipe Hernandez (4th District)

Commission Seats Vacant: None

Staff Present: Randy Morris, HSD Director; Adam Spickler, Senior Analyst, Heather Viola, Executive Secretary, and Jamie Murray, Child Support Services Director

Guests: Katie Spurlock, Housing Authority Program Manager

1. AB 361 Findings (Action): The Commission approved to keep meeting virtually.  
(Martinez/Brook)  
AYES: Martinez, Keith, Clark, Hitzeman, Brook, Hanson  
NOES: None  
ABSTAIN: None  
ABSENT: Smith, O’Sullivan, Anderson-Ochoa, Hernandez
2. Approval of Minutes (Action): The Commission approved July 20, 2022, meeting minutes.  
(Martinez/Keith)  
AYES: Martinez, Keith, Clark, Hitzeman  
NOES: None

ABSTAIN: Brook, Hanson

ABSENT: Smith, O'Sullivan, Anderson-Ochoa, Hernandez

3. Approval of Minutes (Informational): The Commission did not need to approve September 19, 2022, meeting minutes, as there was no quorum for the September 2022 meeting and therefore, no minutes taken.
4. Review current Commission Bylaws and consider next steps (Action): The Commission lost its quorum when one commissioner needed to leave the meeting early, item continued to January 18, 2023 meeting.
5. Review and Approve 2021 Human Services Commission Work Plan (Action): The Commission lost its quorum when one commissioner needed to leave the meeting early, item continued to January 18, 2023 meeting.
6. Motion to Adjourn: 10:12 am (Keith/Clark)  
AYES: Martinez, Keith, Clark, Hitzeman, Brook, Hanson  
NOES: None  
ABSTAIN: None  
ABSENT: Smith, O'Sullivan, Anderson-Ochoa, Hernandez, Hitzeman